

WORK EXPERIENCE

2017, 2006-2009 Road cargo transportation manager at TELS, AsstrA AG, WestTransLine Minsk

Type of business – logistics and all types of world-wide transportation
Major Duties: Italy – Russia road cargo arrangement for clients shipping goods from Italy to Russia, Belarus, etc.

2004-2006 Raw materials supply manager at BIAL, Minsk

Type of business – ventilated / glass facades, windows, doors production
Major Duties: raw materials supply managing made from abroad

SKILLS

Computer: Word, Excel, Power Point, etc.
Quik – Video Editor for photos, clips, music

Languages: **Russian, English, Italian, Spanish**

EDUCATION

2017 ICU (International Coaches Union)
2002 Minsk State Linguistic University, *Bachelors degree, English and Italian languages interpreter*

PERSONAL INFORMATION

Last name: CHURAK
First name: MARIA
Residence: Minsk, Belarus
Born on 11 April 1977
Married, 1 child



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OBJECTIVES

To apply my skills as a coach, or a manager, or an interpreter / translator, or a teacher

To provide day-to-day performance management guidance to line management (e.g. counseling, career development, personal effectiveness coaching)

OWN TRAINING PROGRAMS

7 algorithms of coaching
Active listening
Self-Message

WWW

<https://1coach.by>



My objectives

- To act as a Counselor to management on human resource-related issues;
- To align business objectives with employees and management in designated business unit;
- To work closely with management and employees in order to improve work relationships, build morale, and increase productivity and retention;
- To identify training needs for business units and individual executive coaching needs;
- To participate in evaluation and monitoring of training programs to ensure success.

My strengths

- Linguistic background;
- Business communication experience;
- ICU Certificates (master-coach, business-coach);
- Excellent understanding of coaching best practice and ability to apply this to employee relations cases;
- Experience of performance management and working within defined policies and procedures;
- Good verbal and written skills: fluent English, Russian and Italian;

What I am looking for

- Opportunity to join fast paced, growing company;
- Endless training opportunities (including thorough training in the 1st month at work);
- Constant knowledge growth in the chosen field as a coach: learn from the best professionals in the field;
- Great and motivated colleagues in an international environment;
- Company events (sports events, active social life);
- Cozy office with free parking close to the office building;